



BROMSGROVE DISTRICT COUNCIL

SPECIAL MEETING OF THE SCRUTINY STEERING BOARD

THURSDAY, 22ND MAY 2008 AT 6.00 P.M.

COMMITTEE ROOM, THE COUNCIL HOUSE, BURCOT LANE, BROMSGROVE

SUPPLEMENTAL DOCUMENTATION

The attached papers were specified as "to follow" on the Agenda previously distributed relating to the above mentioned meeting.

7. Cabinet's Forward Plan (Pages 1 - 28)

K. DICKS
Chief Executive

The Council House
Burcot Lane
BROMSGROVE
Worcestershire
B60 1AA

16th May 2008

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FORWARD PLAN OF KEY DECISIONS

JUNE 2008 TO SEPTEMBER 2008

This Forward Plan lists the **Key Decisions** which it is proposed to take during the period 1 June 2008 to 30 September 2008. **Key Decisions** are executive decisions which must be taken or delegated by the Council's Cabinet and relate to matters which fall within the Council's agreed Budget and Policy Framework.

Key Decisions are those executive decisions which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;

Key Decisions will include:

1. A decision which would result in any expenditure or saving by way of a reduction in expenditure of £50,000 provided the expenditure or saving is specifically approved in the Medium Term Financial Plan.
2. A virement of any amount exceeding £50,000 provided it is within any virement limits approved by the Council;
3. Any proposal to dispose of any Council asset with a value of £50,000 or more or which is otherwise considered significant by the Corporate Property Officer;
4. Any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).
5. Any proposal which would discriminate for or against any minority group.

Further details of each Key Decision are appended to the Forward Plan. To assist with internal forward planning, this Plan also lists other non-key decisions which the Cabinet is expected to make during the specified four month period. The Forward Plan is updated and published on the Council's website on a monthly basis.

CABINET MEMBERSHIP

Councillor R. Hollingworth	Leader and Portfolio Holder for Youth and Leisure
Councillor Mrs. J. M. L. A. Griffiths	Deputy Leader and Portfolio Holder for Street Scene including Clean, Safe and Tidy Streets, Car Parks and Community Safety
Councillor Dr. D. W. P. Booth	Portfolio Holder for Major Projects including the Paperless Office and project management of Longbridge, the Town Centre, Spatial Project and the transfer of the Dolphin Centre
Councillor G. N. Denaro	Portfolio Holder for Finance including Internal Audit and Revenues and Benefits
Councillor Mrs. J. Dyer M.B.E.	Portfolio Holder for Planning Policy and Transportation
Councillor Mrs. M. A. Sherrey	Portfolio Holder for Waste Management and Recycling
Councillor R. D. Smith	Portfolio Holder for Legal, Equalities and Democratic Services, Human Resources and Elderly People
Councillor M. J. A. Webb	Portfolio Holder for the Customer Service Centre, Revenue Generation, Special Events, Performance Indicators and the Improvement Plan
Councillor P. J. Whittaker	Portfolio Holder for Housing, Environmental Health and Climate Change

CONSULTATION AND REPRESENTATIONS

For **Key Decisions** the summary document appended to the Forward Plan sets out details of any proposed consultation process. Any person/organisation not listed who would like to be consulted or who wishes to make representations on the proposed decision are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided.

Alternatively you may write to The Head of Legal, Equalities and Democratic Services, The Council House, Burcot Lane, Bromsgrove B60 1AA or or email: k.firth@bromsgrove.gov.uk

Item No.	Decision Taker & Expected Date of Decision	Original Expected Date of Decision	Proposed Decision	Type of Decision (Key or Non-Key)	Lead Councillor/ Portfolio Holder	Comments
1	Cabinet 4 June 2008	Cabinet 2 April 2008	Artrix Service Level Agreement	Key	Councillor R. Hollingworth	Deferred for further consideration by officers
2	Cabinet 4 June 2008		Gypsy Site Provision Review	Key	Councillor P. J. Whittaker	
3	Cabinet 4 June 2008		Sponsorship of Roundabouts and Open Spaces	Key	Councillor M. J. A. Webb	
4	Cabinet 4 June 2008	Cabinet 6 February 2008	Customer Panel 2 Survey Results	Non-Key	Councillor M. J. A. Webb	Delayed due to time-scale for the receipt of survey results from external company
5	Cabinet 4 June 2008		Improvement Plan Exception Report – March 2008	Non-Key	Councillor M. J. A. Webb	
6	Cabinet 4 June 2008		Play Area – Briar Close, Lickey End (Additional Capital Expenditure)	Non-Key*	Councillor R. Hollingworth	*Cabinet will make recommendations to the full Council
7	Cabinet 4 June 2008		Response to Review of Sub National Economic Development	Non-Key	Councillor R. Hollingworth	
8	Cabinet 30 June 2008 Special Meeting		Council Annual Report 2007/08	Non-Key*	Councillor G. N. Denaro & M. J. A. Webb	*Cabinet will make recommendations to the full Council

9	Cabinet 30 June 2008 Special Meeting		Statement of Accounts 2007/08	Non-Key*	Councillor G. N. Denaro	*Cabinet will make recommendations to the full Council
10	Cabinet 2 July 2008		Civil Parking Enforcement	Key	Councillor Mrs. J. M. L. A. Griffiths	Delayed for consultation with other officers
11	Cabinet 2 July 2008		Review of Refuse Collection and Recycling Operation	Key	Councillor Mrs. M. A. Sherrey	
12	Cabinet 2 July 2008		Disabled Facilities Grants – Possible changes in allocation	Non-Key	Councillor P. J. Whittaker	
13	Cabinet 2 July 2008	Cabinet 4 June 2008	E-Government Strategy	Non-Key	Councillor Dr. D. W. P. Booth	Delayed by officers for further consideration
14	Cabinet 2 July 2008		Energy Efficiency Group – Update	Non-Key	Councillor P. J. Whittaker	
15	Cabinet 2 July 2008		Improvement Plan 2008/09	Non-Key*	Councillor M. J. A. Webb	*Cabinet will make recommendations to the full Council
16	Cabinet 2 July 2008		Improvement Plan Exception Report – April 2008	Non-Key	Councillor M. J. A. Webb	
17	Cabinet 2 July 2008		Value for Money Strategy	Non-Key	Councillor G. N. Denaro	
18	Cabinet 30 July 2008	Cabinet 2 July 2008	Bromsgrove Town Centre Issues and Options	Key	Councillor Dr. D. W. P. Booth	Delayed by officers
19	Cabinet 30 July 2008		The Future of Bromsgrove Museum	Key	Councillor R. Hollingworth	

20	Cabinet 30 July 2008	Cabinet 2 April 2008	Single Status (Job Evaluation)	Key	Councillor R. D. Smith	Delayed due to the suspension of the ballot
21	Cabinet 30 July 2008		Improvement Plan Exception Report – May 2008	Non-Key	Councillor M. J. A. Webb	
22	Cabinet 30 July 2008		Strategic Housing CPA Report	Non-Key	Councillor P. J. Whittaker	
23	Cabinet 3 September 2008		Fixed Penalty Notices	Key	Councillor Mrs. J. M. L. A Griffiths	
24	Cabinet 3 September 2008		Market Hall Site and Toilet Block – Redevelopment actions and proposals	Key	Councillor Dr. D. W. P. Booth	
25	Cabinet 3 September 2008		Customer Panel (Customer Satisfaction and Priorities)	Non-Key	Councillor M. J. A. Webb	
26	Cabinet 3 September 2008		Council Plan 2009/2012 Part 1	Non-Key*	Councillor R. Hollingworth	*Cabinet will make recommendations to the full Council
27	Cabinet 3 September 2008		Finance and Performance Monitoring – Quarter 1 2008/09	Non-Key	Councillor G. N. Denaro & M. J. A. Webb	
28	Cabinet 3 September 2008		Improvement Plan Exception Report – June 2008	Non-Key	Councillor M. J. A. Webb	
29	Cabinet 3 September 2008	Cabinet 5 September 2007	Mobile Home Licensing Agreements	Non-Key	Councillor P. J. Whittaker	Further delayed pending consultation on model standards

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KEY DECISION

Proposed to be made by
the Cabinet on
4 June 2008

<p>LEAD MEMBER/ PORTFOLIO HOLDER Councillor Roger Hollingworth</p>	<p>ITEM SERVICE LEVEL AGREEMENT FOR THE ARTRIX BY BROMSGROVE DISTRICT COUNCIL</p>	<p>WARDS AFFECTED All wards</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER Report of the Deputy Head of Street Scene and Community</p> <p>REPORT AUTHOR John Godwin</p> <p>Deputy Head of Street Scene and Community</p> <p>01527 881730</p>	<p>SUMMARY During the period from the Artrix opening in April 2005 to the present time there has been no formal funding agreement or service level agreement between Bromsgrove District Council and the Operating Trust to direct formally the work of the Artrix and to provide a clear purpose to the organisation by identifying agreed targets and establishing agreed measurable outcomes. Bromsgrove District Council now expects a formal agreement to be established with the Artrix regarding the funding arrangement and the services provided to their customers and on behalf of the local authority. Therefore the service level agreement has been established to manage the funding arrangement, sets out the expectations and defines the relationship between Bromsgrove District Council and the Artrix. The objectives of the service level agreement are to –</p> <ul style="list-style-type: none"> . Provide clear reference to service ownership, accountability, roles and responsibilities. . Present clear, concise and measurable description of service provision to the customer. . Match perceptions of expected service provision with actual service support and delivery. . Operate a framework of consultation aimed at delivering continuous service improvements to the customer. 	<p>REASONS FOR BEING ON THE FORWARD PLAN Significant in terms of its effect on communities living or working in an area comprising two or more wards in the district</p>

CONSULTATION DETAILS	Method of Consultation	Consultation period or dates
<p>Stakeholders Artrix Operating Trust</p>	<p>The Operating Trust of the Artrix will be formally fully consulted on the Service level Agreement. The service level agreement has been through extensive consultation and negotiation with the Artrix Director. The chair of the Operating Trust has also feed back her initial views and recommendations.</p>	<p>The Operating Trust will receive the service level agreement on 6.5.08 at their meeting to seek their views and recommendations. The Operating Trust will then ratify the service level agreement at their following meeting on the 3.7.08, subject to agreement between the Operating Trust and Bromsgrove District Council.</p>

DECISION TO BE MADE IN PARTNERSHIP WITH

N/A

KEY DECISION

Proposed to be made by
the Cabinet on
4 June 2008

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<p>LEAD MEMBER/ PORTFOLIO HOLDER</p> <p>Peter Whittaker</p>	<p>ITEM</p> <p>GYPSY AND TRAVELLER SITE PROVISION AND REVIEW OF HOUNDSFIELD LANE CARAVAN SITE</p>	<p>WARDS AFFECTED</p> <p>Whole District Plus Hollywood and Majors Green</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Head of Planning and Environment</p> <p>REPORT AUTHOR</p> <p>A.M. Coel Strategic Housing Manager 01527 881270</p>	<p>SUMMARY</p> <p>The report sets out the need for site provision identified in the recent Gypsy and Traveller Accommodation Assessment and provides options for the Council to consider that would enable existing site facilities to be improved and extended through application for Government grant and by exploring the possibilities for alternative ownership and management arrangements to be put in place to secure the future provision and continuation of site facilities for gypsies and travellers in the district.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>Recommendations of a recent Gypsy and Traveller Accommodation Assessment relate to provision in the whole district.</p> <p>Provision of site facilities at Houndsfield Lane Site affect the Hollywood and Majors Green Ward.</p>

CONSULTATION DETAILS	Method of Consultation	Consultation period or dates
<p>Stakeholders</p> <p>None at this initial stage but if recommendations to investigate alternative management and ownership arrangements are approved then resident, RSL and County Council consultation would be carried out.</p>	<p>N/A at present</p>	<p>N/A</p>

DECISION TO BE MADE IN PARTNERSHIP WITH
<p>N/A</p>

KEY DECISION

Proposed to be made by
the Cabinet on
4 June 2008

<p>LEAD MEMBER/ PORTFOLIO HOLDER</p> <p>Councillor Mike Webb</p>	<p>ITEM</p> <p>SPONSORSHIP OF ROUNDABOUTS AND OPEN SPACES</p>	<p>WARDS AFFECTED</p> <p>All Wards</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Executive Director – Partnerships and Projects</p> <p>REPORT AUTHOR</p> <p>Phil Street</p> <p>01527 881202</p>	<p>SUMMARY</p> <p>This report will provide information on the need to generate sponsorship and the advantages for the Council in securing such sponsorship. It will explain the approaches the Council are taking to secure sponsorship and the areas in which it is seeking sponsorship. It will describe the development of materials to support sponsorship work including the formulation of a policy for road island sponsorship. There will be an attachment that details a policy for sponsorship of road islands.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>Significant in terms of its effects on communities living or working in an area comprising two or more wards in the district</p>

CONSULTATION DETAILS	Method of Consultation	Consultation period or dates
<p data-bbox="221 180 423 212">Stakeholders</p> <p data-bbox="221 252 680 579">Meetings have been held with a significant number of companies around the Bromsgrove district to ask about their interest in sponsorship and supporting work being undertaken by the Council for its residents and in particular in relation to the town centre</p>	<p data-bbox="707 180 1509 284">A range of one to one meetings have been held with ten companies across the district and a presentation has been made to at least one company.</p>	<p data-bbox="1543 164 2016 236">The work commenced in January 2008 and is continuing</p>

DECISION TO BE MADE IN PARTNERSHIP WITH

N/A

KEY DECISION

Proposed to be made by
the Cabinet on
2 July 2008

<p>LEAD MEMBER/ PORTFOLIO HOLDER</p> <p>Cllr Mrs. J. M. L. A. Griffiths</p>	<p>ITEM</p> <p>Civil Parking Enforcement</p>	<p>WARDS AFFECTED</p> <p>All</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of Head of Street Scene and Community</p> <p>REPORT AUTHOR</p> <p>Steve Martin</p>	<p>SUMMARY</p> <p>Review of parking system currently operating to include proposals for the introduction of Civil Parking Enforcement.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>Significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;</p>

CONSULTATION DETAILS	Method of Consultation	Consultation period or dates

DECISION TO BE MADE IN PARTNERSHIP WITH

County Council as Highway Authority

KEY DECISION

Proposed to be made by
the Cabinet on
2 July 2008

<p>LEAD MEMBER/ PORTFOLIO HOLDER</p> <p>Cllr M Sherrey</p>	<p>ITEM</p> <p>Review of Refuse and Recycling Operation</p>	<p>WARDS AFFECTED</p> <p>All</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of Head of Street Scene and Community</p> <p>REPORT AUTHOR</p> <p>Michael Bell</p>	<p>SUMMARY</p> <p>Review of existing operation of the refuse service in relation to the current reliability problems of the side arm vehicles.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>Significant in terms of its effect on communities living or working in an area comprising two or more wards in the district;</p>

CONSULTATION DETAILS	Method of Consultation	Consultation period or dates

DECISION TO BE MADE IN PARTNERSHIP WITH

County Council as Waste Disposal Authority and the County contractors Severn Waste.

KEY DECISION

Proposed to be made by
the Cabinet on
30 July 2008

<p>LEAD MEMBER/ PORTFOLIO HOLDER</p> <p>Councillor Dr. D. W. P. Booth</p>	<p>ITEM</p> <p>BROMSGROVE TOWN CENTRE ISSUES AND OPTIONS</p>	<p>WARDS AFFECTED</p> <p>St Johns Ward will be directly affected, but there will be a wider impact across the entire district</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Executive Director – Partnerships and Projects</p> <p>REPORT AUTHOR</p> <p>Phil Street</p> <p>01527 881202</p>	<p>SUMMARY</p> <p>The redevelopment of the town centre is a corporate objective and it will be achieved through specific developments within the town centre. However, it is necessary for the Council to produce an Area Action Plan (AAP) that will provide a vision for the town centre, a context for its development and describe the various areas to be developed and what is being proposed within the town centre. The process of preparing an AAP requires thorough and on going consultation with the community and stakeholders. The first stage of an AAP is evidence gathering and the second stage is the preparation and delivery of a consultation process that puts forward a number of options for the redevelopment of the town centre. Consultees are asked for which of the options they prefer and based on the responses a preferred option is devised. The consultation process provides an evidence trail for seeking approval for the AAP.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>Significant in terms of its effects on communities living or working in an area comprising two or more wards in the district</p>

CONSULTATION DETAILS	Method of Consultation	Consultation period or dates
<p>Stakeholders</p> <p>There will be wide range of consultees including statutory partners, key stakeholders in the town centre and local people</p>	<p>A number of approaches will be taken to consultation. This will include the production of an issues and options report, an accompanying questionnaire, a stall at the farmers market and direct invitations to comment to statutory partners and key stakeholders.</p>	<p>Consultation on issues and options will commence on 9th June and last for six weeks.</p>

DECISION TO BE MADE IN PARTNERSHIP WITH

Decisions will be made in partnership with the County Council, the police, fire and rescue service and representatives of the community.

KEY DECISION

Proposed to be made by
the Cabinet on
30 July 2008

<p>LEAD MEMBER/ PORTFOLIO HOLDER</p> <p>Councillor Roger Hollingworth</p>	<p>ITEM</p> <p>FUTURE OF BROMSGROVE MUSEUM</p>	<p>WARDS AFFECTED</p> <p>All Wards</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Executive Director – Partnerships and Projects</p> <p>REPORT AUTHOR</p> <p>Phil Street</p> <p>01527 881202</p>	<p>SUMMARY</p> <p>The Council have been considering the future of the Bromsgrove Museum for a prolonged period. The review of the museum was prompted by the fact that the number of visitors to the museum has been at a low and unsatisfactory level and consequently the museum is not seen as cost effective. A detailed options appraisal has been carried out regarding the museum and following on from this it has been decided that the museum building is to be closed, many of the artefacts on display will be put in store and others will be displayed around a number of the Council’s buildings as well as being offered on loan to other organisations. Full consultation will take place with the Charity Commission and the Museum’s Association. The building will be sold and the Tourist Information Centre will be transferred to an alternative location. An action plan has been prepared to detail the stages to be addresses in the process of closure of the building.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>St John’s Ward and all wards indirectly</p>

CONSULTATION DETAILS	Method of Consultation	Consultation period or dates
<p data-bbox="221 177 423 213">Stakeholders</p> <p data-bbox="221 252 678 395">The Council will consult with the Charity Commission and the Museum and Libraries Association</p>	<p data-bbox="707 177 1464 252">The Council will consult through correspondence and meetings</p>	<p data-bbox="1536 165 1995 272">The consultation will take place between 1st September and 31st December 2008</p>

DECISION TO BE MADE IN PARTNERSHIP WITH

N/A

KEY DECISION

Proposed to be made by
the Cabinet on
30 July 2008

<p>LEAD MEMBER/ PORTFOLIO HOLDER</p> <p>Councillor Roger Smith</p>	<p>ITEM</p> <p>SINGLE STATUS – IMPLEMENTATION OF A NEW PAY AND GRADING STRUCTURE, AND REVIEW OF TERMS AND CONDITIONS OF EMPLOYMENT FOR STAFF EMPLOYED ON NJC CONDITIONS OF SERVICE.</p>	<p>WARDS AFFECTED</p> <p>All</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Head of Human Resources and Organisational Development</p> <p>REPORT AUTHOR</p> <p>Jo Pitman Head of Human Resources and Organisational Development</p> <p>01527 881479</p>	<p>SUMMARY</p> <p>The purpose of this report is to seek Cabinet agreement to implement “Single Status”/Job Evaluation (a new pay and grading structure) for all workers employed under National Joint Council (NJC) for Local Government Services terms and conditions of employment, as required by the nationally negotiated pay award April 2004-7.</p> <p>It will outline proposals in respect of a new pay structure for Council employees, and will address the question of pay protection for those employees whose pay it is recommended will drop if the proposals are approved. The report will also address limited changes to terms and conditions of employment and will outline the response of the trade unions to the proposals, whilst also detailing the extent to which they have been involved in the development of the proposals.</p> <p>The report will only be put forward for Cabinet’s consideration in June if the majority response of the staff ballot is in favour of the proposals.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>Will result in expenditure in excess of £50,000.</p>

CONSULTATION DETAILS	Method of Consultation	Consultation period or dates
<p>Stakeholders</p> <ol style="list-style-type: none"> 1. Corporate Management Team 2. Cabinet and Lead Portfolio Holder 3. Employees – all those employed on NJC Conditions of Service (excludes the Corporate Management Team) 4. Trade Unions – Unison, UCATT and GMB. 	<p>The 3 recognised trade unions have been consulted as key members of the Single Status Steering Group since the inception of the project in 2006. The consultation and negotiations with them have taken the form of regular meetings of the joint steering group, in which they have been recognised as key partners. In accordance with the principle of openness and transparency, the trade unions have been heavily involved in the development of the pay model in order to understand the extent of the council's financial limitations and to ensure their buy-in. As the project has developed, the consultation meetings have increased in frequency. The relationship between the Council and the unions during the consultation process has however been positive throughout, with a shared principle of wishing to implement these proposals through a Collective Agreement.</p> <p>The Corporate Management Team has been consulted collectively through Corporate Management Team meetings, and individually as Heads of Service in order to consider the overall effect upon the workforce; specifically in relation to degrees of acceptance in relation to the proposals and how they may impact upon organisation performance, and the Council's reputation as an Employer.</p> <p>The staff affected are to be consulted on the proposals through a ballot – whether they are members of a trade union or not. The results of the ballot will determine whether Officers feel able to recommend the proposals to Cabinet as ready for implementation via a Collective Agreement signed by the Unions and the Council's Officers. The ballot is to be timed so that the Cabinet can make a decision when the results of the ballot are known. If the ballot generates more than 50% in a yes vote it will be considered strong enough to recommend implementation through a Collective Agreement.</p>	<p>Steering Group (including trade unions) July 2006 – May 2008.</p> <p>Staff – through the Ballot – proposed timescales May – June 2008.</p>

DECISION TO BE MADE IN PARTNERSHIP WITH

N/A

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KEY DECISION

Proposed to be made by
the Cabinet on
3 September 2008

<p>LEAD MEMBER/ PORTFOLIO HOLDER</p> <p>Councillor Mrs J.M.L.A. Griffiths</p>	<p>ITEM</p> <p>FIXED PENALTY NOTICES</p>	<p>WARDS AFFECTED</p> <p>All Wards</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of The Deputy Head of Service Street Scene & Community Services</p> <p>REPORT AUTHOR</p> <p>Graham Rocke, Community Safety Manager 01527 881486</p>	<p>SUMMARY</p> <p>The Report's proposal is to embed the use of Fixed Penalty Notices (FPNs) within Bromsgrove DC and its Partners as a way of tackling Anti Social Behaviour and Environmental Crime issues. The high visibility use of FPN's will be a major factor in lowering resident's Fear of Crime & Disorder.</p> <p>It will cover the menu of incidents currently covered by FPN's with the range of fines available for each one. The ways BDC, its Officers and Partners achieve formal accreditation to issue Notice's will be covered together with projected Training requirements. The IT needed to support FPN's will be detailed.</p> <p>Full costings together with a communications plan and timetabled rollout of the scheme will also be included.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>In terms of its effect on communities living or working in an area comprising two or more wards in the district.</p>

CONSULTATION DETAILS	Method of Consultation	Consultation period or dates
<p data-bbox="212 201 427 233">Stakeholders</p> <p data-bbox="212 280 658 384">Members, Officers and members of Bromsgrove Community Safety Partnership</p>	<p data-bbox="707 201 1518 272">Formal, minuted consultation meetings and via Portfolio Holder, Cllr Griffiths for Members</p> <p data-bbox="707 312 1518 344">Benchmarking with Malvern Hills and Wyre Forest DC's</p>	<p data-bbox="1529 201 1778 233">May – July 2008</p>

<p data-bbox="212 711 958 743">DECISION TO BE MADE IN PARTNERSHIP WITH</p> <p data-bbox="212 783 837 815">Bromsgrove Community Safety Partnership</p>
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KEY DECISION

Proposed to be made by
the Cabinet on
3 September 2008

<p>LEAD MEMBER/ PORTFOLIO HOLDER</p> <p>Councillor Dr. D. W. P. Booth</p>	<p>ITEM</p> <p>MARKET HALL SITE AND TOILET BLOCK – REDEVELOPMENT ACTIONS AND PROPOSALS</p>	<p>WARDS AFFECTED</p> <p>St Johns Ward and all wards indirectly as the town centre affects all residents</p>
<p>DOCUMENTS TO BE CONSIDERED BY THE DECISION TAKER</p> <p>Report of the Executive Director – Partnerships and Projects</p> <p>REPORT AUTHOR</p> <p>Phil Street</p> <p>01527 881202</p>	<p>SUMMARY</p> <p>This report contains details regarding those actions that have been taken to redevelop the market hall site. It will explain the actions taken to enter into an agreement with a retailer to redevelop the market hall site. It will contain information about the effectiveness of these discussions and an outline of the agreement. It will explain other options considered and the actions pursued in connection with these other options. It will outline the time frame for actions including information on the relocation of the indoor market. It will describe the risks and challenges that the redevelopment of the market hall site will potentially encounter. The report will also describe the actions associated with the redevelopment of the toilet facilities in the town centre including the progress in refurbishing the existing toilet block and the provision of a personal care suite for disabled people.</p>	<p>REASONS FOR BEING ON THE FORWARD PLAN</p> <p>Significant in terms of its effect on communities living or working in an area comprising two or more wards in the district</p>

CONSULTATION DETAILS	Method of Consultation	Consultation period or dates
<p>Stakeholders</p> <p>Consultation will take place with market traders, businesses in the town centre and representatives of disabled users</p>	<p>Consultation will take place through the AAP issues and options process conducted in June / July 2008; meetings, correspondence and site visits</p>	<p>June to August 2008</p>

DECISION TO BE MADE IN PARTNERSHIP WITH

N/A